

**Facilities Management
REQUEST FOR ACCESS TO MAXIMO**

Please note: You must have ACS access before access to Maximo can be granted. Go to http://www.adminis.uwa.edu.au/welcome/getting_an_account if this is required.

SECTION 1 – APPLICANT DETAILS

Employee ID:	
Surname:	
First Names:	
Department Name:	
Section:	
Position:	
Business Unit number:	
Telephone No:	
Email address:	
IP Address:	
Building Name:	

SECTION 2 – HEAD OF DEPARTMENT AUTHORISATION

I acknowledge that the applicant whose name is given above has a legitimate need to have access to MAXIMO.

Signature:

Date:

SECTION 3 – APPLICANT'S SIGNATURE

Signature:

Date:

When this form is completed it should be returned to: **Job Controller, Facilities Management, M458** or fax to **Ext 7534**. Any queries on general access to Maximo should be directed to the **FM Job Controller on Ext 2025**. On granting access to Maximo your new user name and password will be emailed to the address specified.